



Town of Hopkinton, NH

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SELECTMEN PUBLIC MEETING MINUTES MONDAY, SEPTEMBER 12, 2011 Approved September 19, 2011

Acting Chairman George Langwasser called a regularly scheduled business meeting of the Board of Selectmen to order at 5:35 PM on Monday, September 12, 2011.

Present:

George Langwasser, Acting Chair
Bryan Pellerin, Selectman
Denis Goddard, Selectman
Neal Cass, Town Administrator
Robin Buchanan, Administrative Assessing Assistant

Absent: Jim O'Brien and Tom Congoran

Public present: Merle Dustin, Ken Wilkens, Marion Paxton, Jason LaCombe, Stuart Nelson and Janet Krzyzaniak

I. ADMINISTRATIVE

The Board approved the following:

Vendor Disbursement and Payroll Manifests
Building/Use Permit
For Review – Selectmen's Notes and Correspondence
For Signature – PAF Form, Forbearance Agreements, MS-1, Resign Current LUCT Warrant

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting August 29, 2011. Selectman Pellerin made a motion, seconded by Selectman Goddard to approve the minutes of the Public Meeting of August 29, 2011.

VOTE: Langwasser, Pellerin and Goddard
voting in favor of the motion; no votes against;
motion passes 3-0

The Board reviewed the minutes of the Non Public Meeting August 29, 2011, Session I. Selectman Goddard made a motion, seconded by Selectman Pellerin to approve the minutes of the Non Public Meeting of August 29, 2011, Session I.

VOTE: Langwasser, Pellerin and Goddard
voting in favor of the motion; no votes against;

motion passes 3-0

The Board reviewed the minutes of the Non Public Meeting August 29, 2011, Session II. Selectman Pellerin made a motion, seconded by Selectman Goddard to approve the minutes of the Non Public Meeting of August 29, 2011, Session II.

VOTE: Langwasser, Pellerin and Goddard
voting in favor of the motion; no votes against;
motion passes 3-0

III. PUBLIC APPOINTMENTS

Jason LaCombe, chair of the Municipal Operations Improvement Committee (MOIC) was in to discuss the goals and what they might accomplish in the future. Mr. LaCombe read the following mission statement: To develop and recommend to the Selectmen innovative methods and policies to 1) Optimize efficiencies in current operations and 2) Propose projects that will improve the Town operating functions. He believes MOIC is like a second set of eyes and a helping hand for the Board of Selectmen. Mr. LaCombe also noted MOIC has changed their meeting time to the 4th Thursday of every month, beginning at 7:00 PM. They have been meeting at the Library and hope to continue to do so.

Mr. LaCombe further noted the committee currently has 4 members and one vacancy. He noted MOIC has looked at the Town Report and made recommendations to the Board, reviewed the Town's parking policies, researched Plasma Arc Waste to Energy systems and began discussions with EDC about such systems. He offered MOIC's help as the Board looks to changing from calendar year to a fiscal year, perhaps also helping with the energy audit recommendation. Selectmen Pellerin commended MOIC's work to date. Selectmen Goddard suggested that Mr. LaCombe speak with Bethann McCarthy or Greener Hopkinton with regards to the energy audit information. Discussion ensued with regards to the complications that may arise in changing to a fiscal year. Acting Chairmen Langwasser thanked Mr. LaCombe for his and MOIC's work.

Acting Chairmen Langwasser informed the public that due to a lack of a full Board, the Fire Department Study Committee will not present their report tonight.

IV. PUBLIC FORUM

Ken Wilkens noted he had given some pictures of sign violations to Mr. Cass and wanted to know if the ordinance can be enforced. How do we find the person responsible for putting up the sign, if all we can do is take the sign down? A discussion ensued with regards to imposing a penalty. The pictures and list will be given to the Building Inspector. Ms. Dustin wanted to know if a penalty was within the ordinance. Mr. Cass stated it is not clear.

Merle Dustin asked what progress was being made with regards to the Town Hall. Mr. Cass informed her that Mr. LaCombe had been in and went over the conceptual plan. Mr. LaCombe will be drawing up plans based on those conversations.

Janet Krzyzaniak inquired as to how long it would be before Spring Street will be paved. She noted the neighborhood homes and cars are full of dust and they have not been able to open their front windows all summer because of the dust. It was noted that calcium chloride has been put down but it does not last long. It was noted that Mr. Blanchette is waiting for PSNH to move a pole. The Board will be speaking with Herm tonight and they will ask him for a progress report.

V. OLD BUSINESS

Acting Chairmen Langwasser informed the public the Board would not be discussing the Merit Pay Pool as there was not a full board.

VI. NEW BUSINESS

Sale of tax deeded property map 225 lot 106-Mr. Cass stated this property was taken by tax deed in 2005. It is located at the end of Eagle Lane. There is an old camp on the property, which after a survey done by an abutter shows the camp to be on the property line. Mr. Cass suggests removing the building and selling the parcel by auction the property as unbuildable. Selectmen Pellerin made a motion to sell Map 225 Lot 106, 99 Eagle Lane, by sealed bid auction sale. Selectmen Goddard seconded the motion.

VOTE: Langwasser, Pellerin and Goddard
voting in favor of the motion, no votes against,
motion passes, 3-0.

VII. TOWN ADMINISTRATOR UPDATES

Mr. Cass informed the Board they will be meeting with School Board for a joint meeting on September 26, 2011.

Pine Street/Park Ave intersection is being looked at by the State Engineer. The line of sight is obstructed due to a tree which will have to come down.

Mr. Cass informed the Board that Jason LaCombe was in and went over the concept plan. Mr. LaCombe will be drawing up plans.

The MS-1 which the Board signed tonight will be sent to the DRA. The telephone poles were assessed this year, increasing the total valuation of property and revenues.

Mr. Cass informed the Board that we have received 14 resumes for the position of Finance Director. The closing date is September 14, 2011.

Marion Paxton informed the Board that the School Board is now meeting every 2nd and 4th Monday of the month. She is concerned as the Board of Selectmen also meets on Monday nights. The Board of Selectmen share her concern about this conflict.

VIII. OTHER BUSINESS

There being no further business, Selectmen Pellerin made a motion to go into non public session with regards to RSA 91-A:3 II (a) personnel. Selectmen Goddard seconded the motion.

ROLL CALL VOTE: Langwasser: yes;
Pellerin: yes; Goddard: yes.

The Board entered non public session at 6:30 pm.

Respectfully submitted,

Robin Buchanan

Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.